Assistant JV Accountant (12 Months Contract)

Location: Onshore Aberdeen, opportunity for hybrid working
Salary: Competitive
Date Posted: Thursday, 09 July 2026
Closing Date: Thursday, 16 July 2026

The Role

At Serica Energy, strong financial governance and trusted reporting are fundamental to successful asset management. As an Assistant JV Accountant on a 12-month contract, you will be an integral part of the Finance Operations team, supporting Joint Venture accounting activities across our operated and non-operated assets in the UK and Netherlands.

This role offers the opportunity to work across a broad range of finance processes, helping to ensure financial information is accurate, complete and delivered in line with reporting deadlines. You will support month-end close activities, partner billings, balance sheet integrity and financial reporting, providing reliable analysis that supports both internal stakeholders and Joint Venture partners.

Working closely with Finance colleagues, budget holders and external partners, you will play a key role in maintaining high standards of financial control and compliance. Strong Communication and Respect will be essential as you build effective relationships and provide clear, timely financial insight across the business.

You will be involved in analysing financial data, investigating anomalies, maintaining robust reconciliations and supporting audit activities, helping to ensure confidence in Serica's financial reporting. Through Learning, you will continue to develop your technical understanding while contributing to a collaborative and high-performing finance team.

This is an excellent opportunity for a proactive finance professional who enjoys working with detail while understanding the wider business impact. We are looking for someone who demonstrates Empowerment & Accountability, takes ownership of their work and contributes to continuous improvement across Finance Operations.

What we are looking for in potential candidates:

We're looking for a motivated finance professional who can combine strong accounting fundamentals with a collaborative and solutions-focused approach.

Key Responsibilities

- Support Joint Venture accounting activities, including month-end close, journals, accruals and reconciliations.
- Prepare and maintain partner billing information and support accurate financial reporting across multiple assets.

- Ensure balance sheet reconciliations and control accounts are completed accurately and on time.
- Provide financial analysis and insight to Finance colleagues, budget holders and Joint Venture partners.
- Support audits, financial controls and compliance activities, maintaining the integrity of financial information.
- Contribute to process improvements, reporting enhancements and efficient ways of working across Finance Operations.

Experience & Qualifications

- Experience within a finance, accounting or Joint Venture accounting environment.
- Good understanding of general ledger accounting, accruals, prepayments and balance sheet reconciliations.
- Strong Excel and financial systems skills, with the ability to analyse and interpret financial data.
- Ability to investigate and resolve financial discrepancies with strong attention to detail.
- Excellent communication skills and the ability to work effectively with internal and external stakeholders.
- Degree qualified, studying towards a professional accounting qualification, or able to demonstrate equivalent relevant experience.

Next Steps

If, having read the information above, you would be interested in a conversation to take things forward, the next step is to contact Alan.Patterson@orioneng.com at Serica's Recruitment Partner, The Orion Group.

Please note that applications for this role will be managed by our recruitment partner, the Orion Group. By submitting your application, you acknowledge that your personal data will be shared with and processed by Orion for the purposes of recruitment. For queries or to exercise your data protection rights, you can contact Orion at marketing@orioneng.com. Further information on how your data is used can be found in their Privacy Policy.

JOB DESCRIPTION

Job Title:	Assistant JV Accountant
Department:	Finance
Onshore/Offshore:	Onshore
Location:	Aberdeen
Reports to:	Finance Manager Operations

Role Purpose
The Assistant JV Accountant is an integral part of the Finance Operations team, supporting Joint Venture accounting, month-end close, disbursements, financial reporting, balance sheet integrity and partner billing activity across Serica's operated and non-operated assets. The role helps ensure that financial information is accurate, complete, well-controlled and delivered to required reporting timetables, supporting internal stakeholders, budget holders and joint venture partners with clear, timely and reliable financial analysis.

Areas of Responsibility	
Geographical Span:	Serica Assets - UKCS and The Netherlands
Budgetary Responsibilities:	No
Direct Reports:	No
Travel Required:	Occasional as required

Main Tasks

Please note that this list of duties is not exhaustive, and employees will be expected to undertake reasonable duties commensurate of their role and grade.

- Support month-end Joint Venture accounting processes, including preparation and posting of accruals, prepayments, finance fee entries, tariff accruals, cutback entries, reclassification journals and other period-end postings.
- Prepare and maintain Joint Venture billing outputs, supporting analysis and partner reporting across assets including Bruce, Keith, Rhum, Columbus, Decommissioning and other relevant Serica interests.
- Perform regular balance sheet reconciliations and control account reviews, ensuring reconciling items are clearly explained, followed up and resolved in line with finance timetables.
- Support vendor payment runs, employee expense processing, creditor approvals and related disbursement controls, ensuring payments are accurate, timely and appropriately supported.

- Assure the integrity of accounting records and system interfaces, including SUN, Maximo and related reporting outputs, investigating anomalies and correcting issues where required.
- Extract, refresh and analyse financial information from accounting and reporting systems, including Q&A reports, actuals reporting, working capital analysis and cost allocation outputs.
- Coordinate and maintain relevant master data, coding strings, system rates and accounting period controls to support accurate transaction processing and reporting.
- Respond to Joint Venture partner queries and internal stakeholder requests, providing clear explanations and supporting analysis where required.
- Support budget holders and Finance colleagues with analysis of actual spend, commitments, accruals and variances, helping improve understanding of monthly financial results.
- Assist with statutory audit, partner audit and ad-hoc finance requests by preparing schedules, reconciliations and supporting evidence.
- Contribute to continuous improvement of Finance Operations processes, including documentation, controls, reporting quality and system-based assurance checks.
- Provide flexible support and cover across the wider Finance Operations team during peak reporting cycles and periods of change.

Essential and Desirable Professional/Educational Requirements	
Essential:	• Experience in a relevant finance, accounting or Joint Venture accounting role. • Good understanding of general ledger accounting, accruals, prepayments, payment processes and balance sheet control. • Strong systems capability, including experience of extracting and analysing financial information from accounting systems and reporting tools. • Strong Excel skills and ability to prepare accurate reconciliations, analysis and supporting schedules. • Good communication skills, with the ability to explain financial information clearly to Finance colleagues, budget holders and external stakeholders. • Strong attention to detail, analytical capability and willingness to investigate financial errors, anomalies and data quality issues through to resolution. • Ability to plan and manage workload within challenging monthly, quarterly and annual reporting timetables. • Team-focused, proactive and flexible, with the ability to work through peak cycles and respond positively to changing priorities. • Degree qualified or able to demonstrate equivalent relevant finance experience.
Desirable:	• Working towards a professional accounting qualification such as ICAS, ICAEW, CIMA or ACCA. • Experience within the oil and gas industry, particularly Joint Venture accounting or cost recovery processes. • Working knowledge of SAP, SunSystems, Maximo, or similar ERP and finance reporting systems. • Experience with payment runs, employee expenses, partner billings, working capital reporting or audit support. • Interest in continuous improvement, automation, reporting enhancement and strengthening financial controls.