

Near Term Integrated Activity Planner (Contractor – 12 Months)

Location: Onshore Aberdeen, opportunity for hybrid working

Salary: Competitive

Date Posted: Friday, 14 August 2026

Closing Date: Friday, 28 August 2026

The Role

At Serica Energy, safe and efficient operations depend on having the right activities planned, prioritised and delivered at the right time. As our Near Term Integrated Activity Planner, you will play a pivotal role in bringing multiple workstreams together into a single, coordinated execution plan that supports our offshore assets across the UK Continental Shelf.

Working closely with Operations, Wells, Maintenance, Projects and other key disciplines, you will be responsible for developing and maintaining integrated 12-week and 4-week activity plans. Your work will provide clear visibility of priorities, resource requirements, readiness status and potential risks, helping teams make informed operational decisions.

This is a highly collaborative role where Communication is central to success. You will facilitate planning discussions, challenge constructively where required, and ensure stakeholders remain aligned on delivery priorities, constraints and execution plans.

You will act as a trusted planning authority, promoting strong governance and ensuring activities progress through agreed planning gates. Through a culture of Empowerment & Accountability, you will help drive compliance, readiness and operational discipline across the planning process.

We are looking for someone who values Learning and continuous improvement, using performance data and insights to strengthen planning effectiveness and enhance delivery outcomes. Just as importantly, you will foster Respect in every interaction, building productive relationships across onshore and offshore teams to achieve shared goals safely and efficiently.

What we are looking for in potential candidates:

We're looking for a collaborative planning professional who can influence stakeholders, balance competing priorities and ensure activities are execution-ready.

Key Responsibilities

- Develop and maintain integrated 12-week and 4-week activity schedules aligned to asset priorities.
- Coordinate planning inputs across operational and functional teams to create a single, resource-balanced execution plan.
- Monitor activity readiness, planning gate compliance and schedule performance.
- Identify and communicate schedule risks, constraints and conflicting priorities, supporting effective decision making.
- Facilitate integrated planning and schedule review meetings with diverse stakeholder groups.
- Support continuous improvement through planning governance, KPI monitoring and optimisation of planning processes.

Experience & Qualifications

- Significant experience in oil and gas operations planning, scheduling or work management.
- Strong working knowledge of Primavera P6, Maximo and SAP.

- Experience developing integrated activity schedules within complex operational environments.
- Proven ability to influence stakeholders and lead cross-functional planning discussions.
- Strong analytical skills with the ability to assess risk, dependencies and resource constraints.
- Demonstrated commitment to safety, governance, compliance and continuous improvement.

Our Culture

Serica offers the opportunity to be part of a busy, vibrant working environment with a strong culture rooted in mutual respect and trust.

We are passionate about building an inclusive culture that attracts and encourages diversity. We want our employees to feel that they can bring their true self to work, as we recognise the potential that this unlocks and the value that it brings.

We have created an environment that puts people at the heart of everything we do, based on a shared set of values. This means not just doing the essentials of looking after everyone's health, safety and wellbeing but their development, their sense of belonging and their success. Only by making our values a real part of everyday life at Serica can we achieve our goals and grow as individuals and together.

In real terms this means being truly supportive of the things that matter to our people.

Next Steps

If, having read the information above, you would be interested in a conversation to take things forward, please use the **Apply Here** button to submit your application.

Please note that applications for this role will be managed by our recruitment partner, the Orion Group. By submitting your application, you acknowledge that your personal data will be shared with and processed by Orion for the purposes of recruitment. For queries or to exercise your data protection rights, you can contact Orion at marketing@orioneng.com. Further information on how your data is used can be found in their [Privacy Policy](#).

JOB DESCRIPTION

Job Title:	Near Term Integrated Activity Planner
Department:	BKR Operations
Onshore/Offshore:	Onshore
Location:	Aberdeen
Reports to:	Long Term Integrated Activity Planner

Role Purpose
<i>Write a short description of the role below:</i>
• Responsible for producing and maintaining optimised, resource-balanced and gate-compliant integrated activity schedules for 12W and 4W that enable safe, efficient and prioritised asset execution • Responsible for providing visibility of activity readiness, schedule risks, resource constraints and delivery priorities to support effective asset decision making • Responsible for coordinating cross-functional planning inputs and integrating activities across all functions to deliver a single aligned execution plan • Responsible for assuring compliance with the IFP procedure through application of planning gates, schedule governance and performance monitoring using agreed KPIs

Areas of Responsibility	
Geographical Span:	Serica Assets – United Kingdom Continental Shelf (UKCS)
Budgetary Responsibilities:	No
Direct Reports:	No
Travel Required:	Occasional as required

Main Tasks
<i>Please note that this list of duties is not exhaustive, and employees will be expected to undertake reasonable duties commensurate of their role and grade.</i>
• Coordinate planning inputs from functional teams and integrate approved maintenance, inspection, RO and FM plans into the asset execution schedule • Build integrated 12W and 4W CAP activity schedules aligned to agreed asset priorities and resource balanced within asset execution constraints, including POB, logistics and operational capacity • Liaise with the functions to ensure appropriate representation of each activity set within the 12W and 4W integrated schedules (Operations, Wells, Maintenance, Projects, TAR, etc.) • Liaise with the asset team onshore and offshore to understand priorities, interactions and dependencies between activities • Ensure that all scopes meet plan gate entry criteria and that processes are in place for monitoring readiness and compliance • Challenge activity owners where readiness evidence is incomplete or gate criteria have not been satisfied • Support gatekeepers by providing visibility of readiness status, risk and schedule impacts • Liaise with activity owners to coordinate updates to activity readiness and drive high levels of gate compliance • Ensure that any deviations to gate compliance and asset constraints are approved by the relevant gatekeeper • Identify, assess and communicate schedule conflicts, resource constraints and execution risks, facilitating resolution and escalation where required to support effective asset decision making

- Maintain, communicate and monitor the integrated 12W and 4W schedules and associated POB histograms, ensuring alignment with Maximo work activities and optimisation of equipment downtime
- Report progress of plans and identify and communicate threats to plan delivery
- Ensure that new activity / break-in work follows the correct process, is aligned to asset priorities, is gate compliant and approved by the appropriate gatekeeper
- Facilitate and lead the 12W and 4W schedule review meetings, ensuring that TORs are in place and adhered to for these meetings
- Ensure that all POB mobilisation requests are aligned to the integrated 12W and 4W schedules
- Monitor planning and execution performance using agreed IFP KPIs and identify opportunities for continuous improvement
- Build effective relationships across functional and asset teams to achieve alignment on priorities, constraints and execution plans
- Work closely with the Asset Integrated Activity Planner – Long Term to ensure approved long-term plans are effectively transitioned into 12W and 4W execution schedules
- Work closely with the Site Scheduler to ensure approved 4W integrated activity schedules are effectively transitioned into executable weekly schedules

Professional/Educational Requirements, and Behavioural Skills	
Professional/Educational Requirements	
Essential:	• Proven working knowledge of Primavera P6, Maximo and SAP • Knowledge of integrated planning, scheduling and work management processes • Significant experience in oil and gas operational planning, scheduling or work management • Experienced in delivering improvement in planning performance • Experienced in facilitating multi-disciplinary planning and schedule review meetings • Ability to communicate schedule risks, priorities and planning decisions to stakeholders at all organisational levels
Behavioural Skills	
Essential:	• Strong influencing and stakeholder management • Collaborative team working and ability to challenge constructively • Analytical and structured problem solving and attention to detail • Decision making under conflicting priorities • Continuous improvement mindset