

JOB DESCRIPTION

Job Title:	Instrument Technician
Staff/Contractor:	Staff
Department:	Offshore Operations
Onshore/Offshore:	Offshore
Location:	Bruce Platform
Reports to:	Maintenance Supervisor

Role Purpose

Write a short description of the role below:

- Responsible for carrying out Isolations in a competent manner, complying with Safety Management System and legislative requirements
- Responsible for performing safe delivery of reliability and maintenance work on the Bruce Platform
- Delivers accountable PMs, Correctives & Critical Equipment according to the plan
- Accountable to plan for and perform all Risk Mitigation actions included in all Maintenance Permits to Work

Areas of Responsibility

Geographical Span:	Serica Assets- UKCS
Budgetary Responsibilities:	No
Direct Reports:	No
Travel Required:	As required

Main Tasks

Please note that this list of duties is not exhaustive, and employees will be expected to undertake reasonable duties commensurate of their role and grade.

- Responsible for identifying all risks associated with any assigned work prior to execution
- Carry out preventative, planned and remedial maintenance as described in Serica's maintenance management system work instructions
- Plan and prepare all paperwork including risk assessments and permits, to complete the maintenance tasks
- Responsible for carrying out Isolations in a competent manner, complying with Safety Management System and legislative requirements
- Responsible for weekly monitoring checks on safety and production critical equipment, reporting any deviation of set parameters and raise work orders in maintenance management system
- Carry out major services, overhauls and intrusive maintenance on platform equipment

- Carry out fault finding and diagnostic checks on all platform equipment, ensuring any repairs are addressed promptly
- Carry out inspections on all portable equipment and complete relevant paperwork
- Ensure critical spares are available and any discrepancies are addressed
- Provide technical instruction and guidance to ad hoc personnel and new team members
- Responsible to deliver safe, reliable maintenance aligned with Serica's values and participate in safety programs
- Responsible for following all safety, environmental and regulatory rules applicable to facility and completes Control of Work requirements daily
- Responsible for identifying and knowing the tools, materials, and procedures prior to the execution of work
- Responsible for ensuring personal competency development tasks are completed
- Responsible for completing all work, especially regulatory compliance work, as planned
- Responsible for daily recording of pertinent work order information (failure reporting, improvements, time, request for master data changes, lessons learned, etc.)
- Responsible for following Work Management processes and standards within planning activities and monitoring the agreed upon KPIs, taking appropriate actions to close the deviations from target
- Responsible for adhering to a culture of reliability and continuous improvement
- Responsible for supporting planning development of maintenance plans
- Responsible for identifying improvement opportunities and basic defect elimination in the day-to-day execution of work
- Responsible for cleaning up work sites and returning unused materials to the storeroom at the completion of work
- Responsible to communicate job progress to the Maintenance Supervisor to ensure productivity and maximize wrench time when there is inefficient planning or a break in the schedule
- Responsible to attain / maintain training & experience required to deliver designated duties as designated within the emergency response team offshore

Decision Rights:

- Performs all duties prescribed by content and schedule for Maintenance Permit to Work
- Performs all work scheduled for maintenance activity within the Plan
- Provides input to supervision on Technician competency progression and endorse assessments
- Performs immediate response to platform breakdown incidents
- Performs routine duties such as good housekeeping and equipment basic care as prescribed by the Equipment Reliability Strategies
- Performs completion and close out of all work orders assigned, including documentation of lessons learned while performing work order duties
- Performs and take appropriate action when recognising any defect or unsafe condition within workplace

Professional/Educational Requirements	
Essential:	<ul style="list-style-type: none"> • A minimum of a HNC in a relevant discipline or an Accredited Apprenticeship Programme. • Experience, either onshore or offshore, in the role of Instrument Technician. • Demonstrated knowledge and skills required to manage major incidents and emergencies. • Ability to work extended periods of time offshore, on a rotational basis, on a production platform. • Good understanding of safety management for Oil & Gas Production operations (or similar high hazard industry) and have demonstrated personal commitment to Safety. • Proven track record of performing within a multi-disciplined team. • CompEx (Hazardous Areas) • Small Bore Tubing

Acknowledgement	
<i>I have read this job description and fully understand the requirements for my role within Serica.</i>	
Employee Signature:	
Printed Name:	
Job Title:	
Date:	